

How do i...



What are you trying to do?	Best guide for the job (this is the file name that PV Support have)
Mail a list of Premvet clients using Word 2007	PV mail merge in 2007
Set up a recall for something other than vaccination	Recall notes
Set up a classification to give clients discounts automatically when they buy something	Set up a classification
Merge my clients due for a recall with a letter in word 2003	Produce a recall for Word 2003
See a finished protocol printout	Protocol sample
Create a one off report in Data Major	Use Ad Hoc query in Data major
Download/ look at the new protocol program	Use protocols in Premvet
Set up codes for standard text so I can record things more accurately	User defined codes and macros
Improve my credit control notes	Use Premvet to help Credit control
Text messaging within Premvet	Use SMS messaging to contact people
Check how well my marketing schemes are going	Summary of monitoring success
Produce pretty Word documents from a clients card in Premvet	Print Word documents from Premvet
Make those pretty documents appear in a menu so I can find them easily	Add t document to Windows.idx
As above but working on non-graphics screens	Add document to def.idx

How do i...



Add a photo of a pet to their card	Attach a picture to a pet's record
Basic guide to using Excel with Data Major reports	Excel @Data Major